

South Central Louisiana Human Services Authority
Board Meeting Minutes
January 8, 2015

Members Present: Ray Nicholas (Assumption), Herbert Barnes (Lafourche), Viola Daigle (Lafourche), Gordon Landry (Terrebonne), and Danny Smith (Terrebonne).

Members Absent: Karen Lentini (St. Charles) and Lynne Farlough (St. John)

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Misty Hebert (Clinical Director), Wesley Cagle (DD Director), and Marian Palmisano (Secretary).

Agenda Item	Action Recommended/Outcome
Call to Order	Chairperson Viola Daigle called the meeting to order at 6:10 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Gordon Landry led the Pledge of Allegiance.
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the December 4, 2014 meeting were reviewed. Mr. Ray Nicholas motioned to approve the minutes of the December 4, 2014 Board Meeting, seconded by Mr. Herbert Barnes, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Update on St. Mary and St. James Board Positions:</u> Ms. Schilling reported St. Mary and St. James Parish Council were contacted, no response to date. Ms. Schilling left a message for Mrs. Champagne and Mrs. Dennis, awaiting their returned call.</p> <p><u>Election of 2015 Board Chairman:</u> Chairperson Daigle opened nominations for the Election of 2015 Board Chairman. Mr. Herbert Barnes nominated Mr. Ray Nicholas, Mr. Nicholas accepted the nomination. No other nominations were brought forward. Mrs. Daigle closed nominations. Mr. Ray Nicholas was unanimously voted/accepted as the 2015 Board Chairman. Mr. Nicholas thanked everyone and briefly stated he is anxious to do whatever he can for SCLHSA to continue moving forward.</p>
Executive Director Report:	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>Electronic Health Record Selection –EClinical:</u> Ms. Schilling stated EClinical was selected for the Electronic Health Record. Ms. Schilling reviewed the EClinical Contract Agreement and noted representatives will meet with the Administrative Team on January 26, 2015 and on January 27, 2015 they will meet with clinic staff to discuss the workflow and training components. • <u>Legislative Visits/Parish Council Updates:</u> Ms. Schilling stated meetings with Legislators/Parish Councils will be scheduled in the near future to update officials on the current budget reduction requests SCLHSA is facing in FY 15 & FY 16. Board Members are welcome to join the meetings, dates and time will be forwarded upon confirmation. • <u>Bayou Health Plans Meeting:</u> Ms. Schilling stated DHH confirmed the Bayou Health Plans Meeting. The BH Plans will be reviewed during the HSIC meeting scheduled on January 22 & 23, 2015 in Baton Rouge. • <u>DHH Budget Reduction Requests FY 15 & 16:</u> Ms. Schilling reviewed the Rank Order of Services Activity as requested by DHH in descending order and the proposed 5% budget reduction through the remaining of FY 15 and the beginning of FY 16. Ms. Schilling stated a meeting with Division of Administration is scheduled for January 14, 2015 to discuss budget matters. • <u>DOA Unspent Budget Authority Report FY 12-14:</u> Ms. Schilling reviewed the DOA Unspent Budget Authority Report FY 12-14 noting each category and reviewed the appropriation, actual expenditure, grant funds/special program funds, and the amount that remained in the budget for each category that was transferred over to the next fiscal year.

Agenda Item	Action Recommended/Outcome
Executive Director Report (cont'd)	<p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary</u>: Ms. Folse reviewed the Budget Analysis for FY 15 including projected revenues/expenditures as of 12/31/2014. • <u>Webcheck Report</u>: Ms. Folse reviewed the FY 15 Magellan Webchecks Summary Spreadsheet reflecting collections and projection as of December 2014. • <u>Self-Generated Revenue Report</u>: Ms. Folse reviewed the FY 2015 Self-Generated Revenue Report reflecting collections as of 12/31/2014. • Motion to approve the FY 15 December Budget Analysis as of 12/31/2014, the FY 15 Magellan Webchecks Summary Spreadsheet as of December 2014 and the FY 2015 Self-Generated Revenue Report as of 12/31/2014 by Mr. Ray Nicholas, seconded by Mr. Gordon Landry, motion carried. <p><u>Operational Review</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Meaningful Use</u>: Ms. Bonner reviewed the Professional Core Objectives and Requirements for Meaningful Use for the EHR for eligibility for incentive payment. Ms. Bonner also reviewed the Meaningful Use Table of Contents and noted 5 of the 9 objectives will be met. <p><u>Clinical Services</u>: Misty Hebert</p> <ul style="list-style-type: none"> • Ms. Schilling stated there was a recent change in Clinical leadership. Dr. Hillman chose to step down from her position as Clinical Director to pursue expanding the Psychological Services Program for SCLHSA. Ms. Schilling introduced Misty Hebert as the Acting Clinical Director. • Ms. Hebert gave a brief update on clinical services stating a meeting was held with the Clinic Managers to discuss methods to increase services and improve the quality of care for existing services. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • Mr. Cagle gave a brief update of the DD Waiver status, reporting a total of 1117 waivers with a total of 27 linkages since last reporting. • Mr. Cagle noted the System Transformation/Managed Care implementation is scheduled for January 2016. Beginning in February 2015, meetings with Stakeholders will be scheduled across the State to educate everyone on the progress and changes with the implementation of the System Transformation. • Mr. Cagle stated DD received notification that all annual plan of care assessments will be postponed though June 2015 at which time OCDD will reissue guidance.
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	Chairperson Daigle stated the next Board meeting will be held on Thursday, February 12, 2015 6:00pm, at the SCLHSA Administration Office, 521 Legion Avenue, Houma.
Adjournment	Motion to adjourn by Mr. Ray Nicholas, seconded by Mr. Herbert Barnes, motion carried. Meeting adjourned at 7:25pm.